



A review of our activities and achievements, and our priorities for the year ahead

# Annual Report 2019/20

# Welcome

The Friends of Ruskin Park (FoRP) has been operating as a community group since 1996. We established a charitable incorporated organisation (CIO) in 2016.

This annual report relates to the charity's accounting year from 1st September 2019 to 31st August 2020.

If you need to contact us please email [info@friendsofruskinpark.org.uk](mailto:info@friendsofruskinpark.org.uk)

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### Thank you to the photographers featured in this report

- "Late light, late squirrel" by George Boxley
- "Up, up and away" by Mark Swanston
- "A quiet moment between friends" by Beth Hillier
- "No Limits" by Esen Demirege
- "Snug as a bug in a thistle" by Beth Hillier
- "Photo walk pleasure scenes" by Tom Wright
- "Early summer in the wildlife garden" by Julia Hawkins
- "Evening lockdown walk, spring 2020" by Jane Hobson
- "Households" by Andy Maher
- "Bleak Beauty" by Genevieve Allcroft
- "We always called it Swinger's Grass" by Ella Baker
- "Under the oak" by Felix Carter



FoRP's registered address is  
10 Cambria Road, London, SE5 9AB.

# Our Objectives & Aims

Every registered charity has charitable objectives. What do FoRP's say?

“The Friends of Ruskin Park is established to protect and promote the enjoyment of Ruskin Park (a public park situated on Denmark Hill in Camberwell, London) for the benefit, now and in the future, of all park users.”



## To put these into practice, the FoRP trustees have stated the following aims:

- To work collaboratively with the park's landlord, Lambeth Council, and its tenants, to help their management to maximise all aspects of the quality of Ruskin Park, as desired by park users and within available resources.
- To engage park users and the wider community in maintaining and improving the park for their own health and wellbeing, for now and in the future, and balancing their different interests.
- To run, sponsor or support specific desired events and activities for and with park users, and capital projects for improvement of physical assets, that would not otherwise happen.
- To ensure we have the resources to achieve the above aims – financial, people, communications and governance.



# Review of 2019/20

The trustees would like to thank everyone who has contributed to our work and the wellbeing of Ruskin Park this year.

This year has been extraordinary for everyone. Footfall in Ruskin Park has vastly increased as the value of our beautiful green space has been so much appreciated by a more diverse range of people. Undoubtedly it has contributed to public health. Individuals have testified to the lifeline the park has given in darker moments. We feel grateful to Lambeth Landscapes for their overall management this year through the pandemic, and visibly better grounds maintenance.



To survive and thrive, every organisation, charity or business, big or small, needs to learn from the past and to look forward to the future. The Friends have been an active membership organisation for nearly 20 years, passing on the leadership baton every few years to successive committed volunteers.

As an organisation, we had our own ups and downs. We have adapted to the uncertainty, and yet made some significant achievements:

- We have published, with Lambeth, a masterplan for the park setting out a coherent rationale and prospectus for future improvements. This will give us the best chance of securing big enough sums for capital projects from Lambeth and other sources.
- Thanks to volunteers and grants, we have undertaken projects enhancing the wildlife and community gardens, improved the Denmark Hill entrance and installed walking and running distance markers.
- Volunteering for park upkeep continued individually during the first lockdown, and group volunteering transformed several flower beds later in the summer.
- We have kept up communications with members.
- We remain financially healthy.
- The photography competition brought joy to participants and created a beautiful set of entries.

### Sadly:

- Covid-19 restrictions prevented our usual planned summer activities from happening – the paddling pool, the Summer Fete and bandstand concerts.
- Plans for the refurbishment of the stable block are uncertain as the South London and Maudsley NHS Trust are unable to proceed with our partnership.
- Despite public anger and dialogue with Lambeth, the drying out of the pond has not yet been resolved.

Relationships are key to FoRP. Teamwork amongst volunteers, whatever their role or contribution is also critical. This means we can punch above our weight for Ruskin Park and its users.

Next year we hope to see the beginning of significant capital improvement projects. We want popular events and activities to take place safely. We look forward to welcoming back all those who contribute to our events, or to the quality of the park in other important ways.

Please think about whether, and how, you can help us with our aims.

### Lucy Hadfield

Chair



# Achievements and Future Priorities

## Achievements

## Priorities

### Partnership with Lambeth

Liaising with Lambeth through the Partnership Board on the Masterplan and operational issues.

Masterplan published and included in Lambeth Parks Capital Investment Plan. Health Parks pilot incorporated into the Masterplan.

Improvements in park maintenance and dedicated Park Attendant in place.

Work to ensure Lambeth has project management, partnerships, funding and communications in place for the first phase of capital works. Respond to support operational issues.

### Park improvements

Improvements sponsored or managed by FoRP, additional to larger improvements funded by Lambeth.

Set up a discretionary fund and allocated it to drinking fountains, picnic tables, tree planting, flower beds, benches. Mixed delivery. Benches have been increased through the donation scheme. We supported the installation of the Steel Warriors outdoor gym, which is well used.

Continue to invest through the discretionary fund and be more ambitious to deliver some more 'low hanging fruit' items from the Masterplan, e.g. third drinking fountain, further planting, noticeboards. Align with Lambeth's S106 spend. Apply to Lambeth's Social Fund for outdoor spaces.

### Stable Block

Working in partnership to restore and bring the stable block back into use, with clear community benefits.

We had a very strong partnership in place with SLAM Recovery College to lease the building and work in partnership. Lambeth would cover £800k building works.

We are determining what the next steps are as SLAM is no longer attached as a partner.

## Achievements

## Priorities

### Heritage trail

Engaging park users with heritage, including the legacy of John Ruskin.

Successful John Ruskin at 200 programme in 2019.

Froglife mural and Morganico carving in 2020.

Building on this, look at how to integrate heritage into an interpretation plan for the park. This is included in the Masterplan but unlikely to be funded directly by Lambeth. There are alternative sources of funding to apply to.

Build on our relationship with the Guild of St George and Camberwell Arts.

Identify additional priorities.

### Ecological Resilience

Integrating ecological resilience into the Masterplan and our activities.

Not a defined plan but activities have included:

- A volunteer-led group have created an online tree map and attached labels to key trees
- Improvements to the wildlife garden
- Better relationship with tree team.

Address pressing issues including the pond.

Continue planting trees.

Scope and agree a more ambitious plan, including introducing citizen science.

### Volunteering programme

Delivering gardening and litter-picking sessions, currently on Saturdays and Wednesdays respectively.

Sessions are continuing, with increased interest in gardening during lockdown.

Successive Lambeth Community Fund grants mean we have funding until summer 2021. Increasingly taking on gardening projects, e.g. wildlife garden and flower beds.

Continue building the group. Consider future funding but become more self-managed as funding may not always be available for paid facilitators.

## Achievements

## Priorities

### Paddling Pool

Fundraising and volunteering to keep the paddling pool operational.

Raised funding through two crowdfunders. Volunteer group undertake painting, filling, cleaning. Financial support from Urban Village. Lambeth cover testing costs.

Couldn't operate in 2020 - safety concerns and challenges in previous year.

Consider how and whether to operate the pool in 2021. Possible need for capital works to make it possible to maintain.

### Workshops and Activities

Affordable workshops and activities in the park for adults, children and patients from the hospitals.

This isn't a defined programme but examples of past activities include:

- Working with Community Garden to organise gardening workshops
- Supporting the SLaM gardening groups
- Bat Walks with Iain Boulton from Lambeth
- Plant Folklore Walks with South London Botanical Institute
- Mindful Walks.

Identify, plan and deliver a programme of activities. Work out if the Hut and garden, or other spaces, could play a role in hosting activities.

### Summer Fete and seasonal events

Our big, annual event for the summer. A key community event as well as a fundraiser for FoRP.

In recent years, the Harvest Community Day and Frost Fair.

Our events have gone from strength to strength in recent years, but sadly in 2020 they weren't able to take place because of Covid-19.

Consider how we can deliver events safely in 2021.

Funding rolled over from Lambeth and National Lottery.



## Achievements

## Priorities

**Bandstand Concerts**  
Programme of summer music at the Bandstand.

After a successful programme in 2019 and planning for 2020, the programme couldn't take place. However, Lambeth Council have some bands permission to rehearse on the bandstand during Covid-19 restrictions.

Consider whether we can deliver concerts in 2021 and how. Funding rolled over from Lambeth.

**Photography Competition**  
Running our annual photography competition each summer.

In 2019, the competition formed part of the John Ruskin at 200 programme. In 2020, the competition was fully online.

Decide whether to run a competition in 2021 and how.

**Regular communications - website, posters, and newsletters**  
FoRP's regular communications to members, supporters, park users and general public.  
Includes managing info email account, website, mailing list and e-newsletters, what's on posters, social media.

Delivering regular communications about our activities, online and posters. Tweaked the logo and branding in 2019.

Continue, in support of other activities.

## Achievements

## Priorities

### Park user engagement

Engaging a more diverse range of park users, particularly in plans and improvements for the park to understand their needs.

In 2018, delivered a park user survey with 100+ responses. Campbell Cadey carried out a further consultation on the masterplan at the Summer Fete in 2019.

Identify and deliver ways to engage a broader range of people, e.g. stalls, outreach to different groups.

Encourage considerate use of the park by all users.

### Governance and Policies

Putting in place good governance, policies and procedures for FoRP as a charity and for delivery of activities, thus complying with the Charity Commission.

Conflicts of Interests policy and trustee role description adopted.

Updated volunteering risk assessment and guidance to reflect Covid-19 restrictions.

Keep volunteering guidance up to date with current restrictions.

Organisational risk assessment and register.

Producing our annual report and accounts each year, hold a successful AGM and submit reporting to Charity Commission.

### Membership and donations

Management of the membership database, managing regular and one-off donations.

Migrated membership to Mailchimp. Implemented GDPR compliant policies and refreshed lists. Increased the total number of members. Moved to CAF Donate. Put in place Gift Aid. Successful use of Crowdfunder for paddling pool.

Complete the Gift Aid claim

Put in place system for renewal of memberships every two years.

# Structure, Governance and Management

## Membership

FoRP membership is open to anyone who is interested in furthering its purposes, though the trustees are able to set a reasonable fee for membership. The membership fee is currently zero. As of 1st October 2020, FoRP had 410 recorded members, including 115 lapsed members who will receive invitations to renew.

## Governance

FoRP is governed by a CIO constitution adopted in March 2016 and approved by the Charity Commission in April 2016. This can be viewed on our website.

## Trustees

We have a minimum of 3 and a maximum of 11 trustees. They are elected at our AGM for 3 year terms, with a third of trustees standing down each year. At other times the existing trustees may appoint further trustees until the date of the next AGM.

The following people were trustees for from 1st September 2019 to 31st August 2020:

- **Lucy Hadfield (Chair)**
- **Chris Norris (Vice Chair)**
- **David Benson (Treasurer)**
- **Julie Simpson**
- **Erica Walker**
- **Susanne Currid**

## Committee

As well as the trustees, this includes Jacquelyn Bell and Mandy Millward as additional members appointed by the trustees to assist with the management of our activities.





## Volunteers

Everything we do is supported by our many committed volunteers, including this report designed by member Russell Wilson.

Trustees

Paddling Pool group

Events team and volunteers

Photography Competition judges

Walk leaders

Tree group

Litter pickers

Gardeners

GoodGym volunteers

## Funders, partners & donors

One-off and regular donations from members

Memorial bench donations

Arts Council England

Co-operative Local Community Fund

Greater London Authority

Lambeth Council

Postcode Local Trust

London Community Foundation

Urban Village

Hunters

Steel Warriors

GoodGym

SUPPORTED BY

**MAYOR OF LONDON**



Supported using public funding by

**ARTS COUNCIL ENGLAND**

**HUNTERS**

**Urban Village**

**The London Community Foundation**

**LAMBETH COMMUNITY FUND**

**Lambeth**

# Treasurer's Report

As you will have seen throughout the annual report, for FoRP (like the rest of the country) it has been an unusual year and this is reflected in our financial results. As ever, we are very grateful for the generous donations we receive from the users of the park and other supporters as well as to the bodies that have provided us with grants in the past year.

## Highlights

2019/20

2018/19

	<b>Unrestricted fund</b>	<b>Restricted funds</b>			
	<b>General fund</b>	<b>Grants fund</b>	<b>Paddling Pool fund</b>	<b>Total</b>	<b>Total</b>
Income	6,721	27,613	3,649	37,983	39,365
Expenses	(8,482)	(20,726)	(548)	(29,755)	(43,891)
Retained profit (loss)	(1,761)	6,887	3,101	8,228	(4,526)
Reserves	30,307	10,821	9,816	50,944	47,716

We are showing a profit for the year and this is because of the timing of some of our grants. In the year we had new grants from the Postcode Local Trust (which was announced last year but did not start until this financial year) to develop the community garden. We also received a grant from the London Community Foundation to assist us in improving community participation in the park, this has been deferred as work will start in September 2020 on this.

In addition to this we also completed worked and so had final income from our previous grants from Lambeth Council, the Greater London Authority and the Arts Council which supported our projects around the 2019 bandstand concerts, the development of the wildlife garden and the 2019 John Ruskin bi-centennial program respectively.

As the paddling pool group were not able to open the pool this year costs from this have been minimal, but we continued to get great support in the form of donations throughout the year. We hope to put these to good use next year.

The general fund is unrestricted and is used to run events and other projects throughout the park over the year. The income and expenses relating to our normal program of events were not possible this year. We did continue to see regular donations which we are always grateful for. We have spent money from this fund in the year in a variety of ways. Regular park users will hopefully have notice the running tracker markers, the new memorial benches which come from director donations and the tree and other planting being done by Lambeth staff and our volunteers paid for from our general fund.

The full financial statements can be found at the end of this report.

# Financial Statements

## Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Charities Act (2011) and the Charities (Accounts and Reports) Regulations 2008 require the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is not appropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Approved on January 2021 on behalf of the Trustees by:**

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**Lucy Hadfield, Chair**

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**David Benson, Treasurer**



# Profit and Loss Account

For period year ended 31 August 2020

	Note	Unrestricted funds		Restricted funds		Total 31/08/2020 £	Total 31/08/2019 £
		General 31/08/2020 £	Grant funds * 31/08/2020 £	Paddling pool funds 31/08/2020 £			
<b>Income</b>							
Donations/grants	3	4,887	27,613	3,649	36,150	32,348	
Events	3	1,474	-	-	1,474	6,658	
Other income		360	-	-	360	360	
<b>Total Income</b>		<u>6,721</u>	<u>27,613</u>	<u>3,649</u>	<u>37,983</u>	<u>39,365</u>	
<b>Expenditure</b>							
Charitable activities	4	(7,665)	(20,726)	(548)	(28,938)	(43,784)	
Other costs	4	(817)	-	-	(817)	(107)	
Total expenditure		<u>(8,482)</u>	<u>(20,726)</u>	<u>(548)</u>	<u>(29,755)</u>	<u>(43,891)</u>	
<b>Net (expense)/income for the year</b>		<u>(1,761)</u>	<u>6,887</u>	<u>3,101</u>	<u>8,228</u>	<u>(4,526)</u>	
<b>Reconciliation of funds</b>							
Balance brought forward		32,068	3,934	6,715	42,716	47,242	
Net (expense)/income		(1,761)	6,887	3,101	8,228	(4,526)	
<b>Balance carried forward</b>		<u>30,307</u>	<u>10,821</u>	<u>9,816</u>	<u>50,944</u>	<u>42,716</u>	

\* - the Grants funds is made up of grants from the Postcode Local Trust, Greater London Authority, the Arts Council and Lambeth Council

# Balance Sheet

at 31 August 2020

	<i>Notes</i>	<b>31/08/2020</b>	<i>31/08/2019</i>
		£	£
<b>Current assets</b>			
Cash		68,458	65,607
Debtors		-	500
Total current assets		<u>68,458</u>	<u>66,107</u>
<b>Creditors: amounts falling due in one year</b>	7	(17,514)	(23,391)
<b>Net assets</b>		<u>50,944</u>	<u>42,716</u>
<b>Funds of the charity</b>			
<i>Unrestricted income fund</i>			
General fund		30,307	32,068
<i>Restricted income funds</i>			
Grant funds		10,821	3,934
Paddling pool fun		9,816	6,715
Total charity funds		<u>50,944</u>	<u>42,716</u>

The Trustees are satisfied that the Charity is entitled to exemption from the requirement to obtain an audit under the Charities Act 2011. The members have not required the charitable company to obtain an audit in accordance with the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the

Charities Act 2011 with respect to accounting records and the preparation of accounts.

# Notes

(forming part of the financial statements)

## 1. Accounting policies

The financial statements have been prepared under the historical cost convention and accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2015) and in accordance with the FRS 102 itself and the Charities Act 2011.

The Trustees have taken advantage of the exemptions permitted by SORP (FRS 102) and have not included a statement of cash flows for the year.

### Income policy

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that the receipt of the income is considered probable; and
- the amount can be reliably measured.

Donations, voluntary income and grants are recognised in the period they are received where the above conditions have been met (except for grants that specify that they can only be used in a future accounting period).

### Volunteers

SORP (FRS 102) specifically excludes the inclusion of the value of the contributions of volunteers to the charity on the basis that there is no reliable method of measurement of their activities. As a result the value of services provided by volunteers is not included in the financial statements. The valuable contribution provided by the volunteers is discussed in more detail in the Trustees Report.

## Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charities operations.

### Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following headings:

Charitable activities include expenditure associated with the operation of the Charity. These include both the direct and support costs relating to these activities.

Other costs include those incurred in the governance of the Charity and its assets and are primarily associated with constitutional and statutory requirements.

VAT suffered is included within the relative expenses or asset and is not shown separately.

## 2. Legal status

The charity is a Charitable Incorporated Organisation (CIO) and has no share capital. If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for setting its debts and liabilities.

The Charity was registered on 5 April 2016 under registration number 1166358. Accordingly the Charity is exempt from the Corporation Tax in respect to its charitable activities and any investment income receivable.

# Notes (Continued)

## 3. Income

	General 31/08/2020 £	Grant funds 31/08/2020 £	Paddling pool funds 31/08/2020 £	Total 31/08/2020 £	Total 31/08/2019 £
<b>Income</b>					
<i>Grants</i>					
Arts Council	-	1,322	-	1,322	11,901
Greater London Authority	-	4,511	-	4,511	5,794
Bandstand concerts (Lambeth council)	-	2,132	-	2,132	3,125
Postcode Local Trust	-	19,648	-	19,648	-
<i>Donations</i>					
Paddling pool donations	-	-	3,649	3,649	5,997
John Ruskin bicentenary donations	-	-	-	-	1,360
Other donations and subscriptions	4,887	-	-	4,887	4,171
<i>Events</i>					
Fete	-	-	-	-	4,540
Other events	1,474	-	-	1,474	2,117
Other income	360	-	-	360	360
<b>Total income</b>	<b>6,721</b>	<b>27,613</b>	<b>3,649</b>	<b>37,983</b>	<b>39,365</b>

## 4. Expenses

	General 31/08/2020 £	Grant funds 31/08/2020 £	Paddling pool funds 31/08/2020 £	Total 31/08/2020 £	Total 31/08/2019 £
<b>Expenses</b>					
<i>Charitable expenditure</i>					
Fete expense	(50)	-	-	(50)	(3,268)
Pool expenses	-	-	(548)	(548)	(7,043)
Other event expense	(1,891)	(100)	-	(1,991)	(1,724)
Bandstand concerts	-	(500)	-	(500)	(3,653)
John Ruskin expenses	-	(5,440)	-	(5,440)	(8,382)
Masterplan development	-	-	-	0	(4,700)
Wildlife garden development	-	(4,829)	-	(4,829)	(6,638)
Tree project	(1,233)	-	-	(1,233)	(60)
Freelance worker expense	-	-	-	0	(5,848)
Gardening sessions	(90)	-	-	(90)	(1,120)
Wheat growing project	-	-	-	0	(459)
Communication	(319)	(56)	-	(375)	(538)
Community activities	(275)	-	-	(275)	(352)
Bench replacement programme	(2,402)	-	-	(2,402)	-
Community gardens	-	(9,801)	-	(9,801)	-
Health and wellbeing	(1,404)	-	-	(1,404)	-
<b>Total</b>	<b>(7,665)</b>	<b>(20,726)</b>	<b>(548)</b>	<b>(28,938)</b>	<b>(43,784)</b>
<i>Other costs</i>					
Insurance	(617)	-	-	(617)	-
AGM	(200)	-	-	(200)	(79)
Sundries	-	-	-	-	(28)
<b>Total</b>	<b>(817)</b>	<b>-</b>	<b>-</b>	<b>(817)</b>	<b>(107)</b>

# Notes (Continued)

## 5. Staff Costs

The Charity had no staff costs in the year and none of the trustees received any remuneration or benefits in kind for their work on the Charity.

## 6. Tax

The Charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

## 7. Debtors

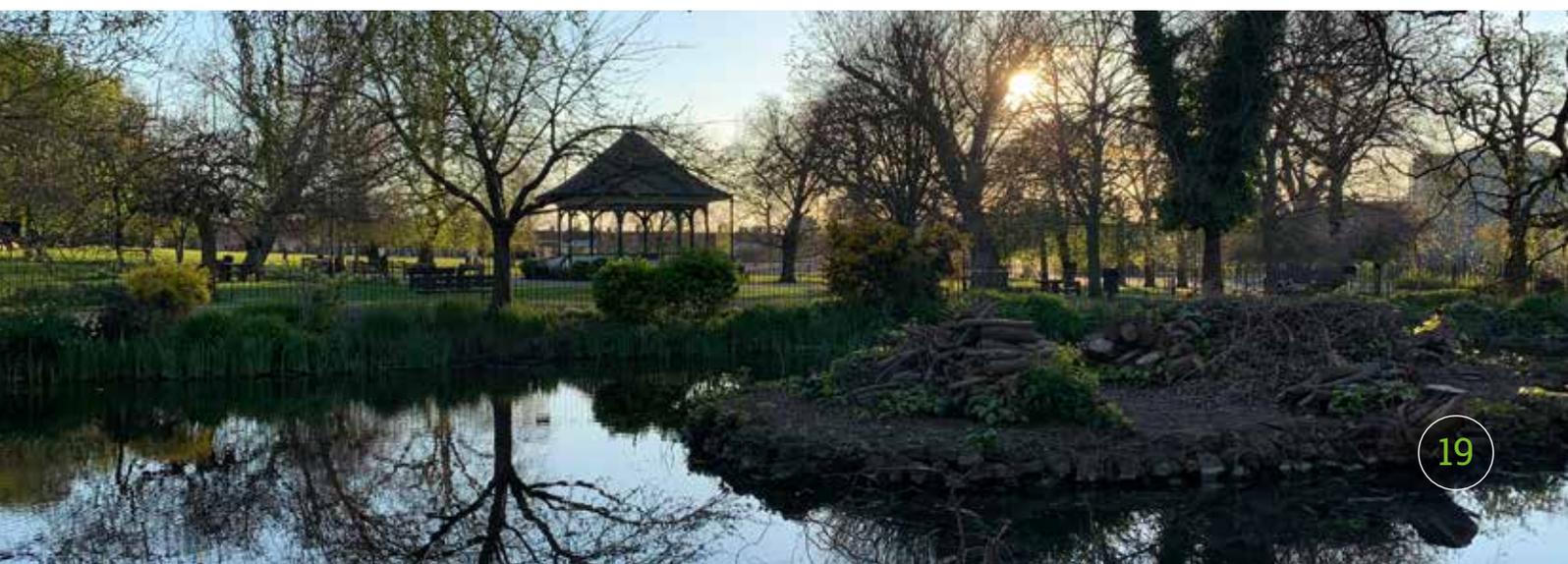
All amounts are accounts receivable and are expected to be recoverable.

## 8. Creditors

All creditors relate to accrued expenses.

	<b>31/08/2020</b>	<b>31/08/2019</b>
	<b>£</b>	<b>£</b>
Accruals	3,156	3,742
Deferred income	14,358	19,648
Total	<u>17,514</u>	<u>23,390</u>

Deferred income has increased as we were issued a new grant from the Postcode Lottery to develop the community garden. The work will start later in 2019 and is due to be completed in 2020.



# Financial Statements



## Independent examiner's report to the trustees of Friends of Ruskin Park

I report on the accounts of Friends of Ruskin Park for the period ending 31st August 2020.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

#### It is my responsibility:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Michael Boyd**  
ACA,

January 2021

